

**PROPOSED  
POST CORONA SCHOOL SYSTEM- 2020- SOPs**

**SAFETY OF STUDENTS IN THE SCHOOL ROUND THE CLOCK ACTIVITIES & NORMS IN THE SCHOOL A PER WHO/ICMR GUIDELINES:**

All children will carry their own personal sanitizer, water bottles and masks from home.

<b>FOR DAY/LHDB SCHOOL</b>	<b>FOR BOARDING SCHOOL</b>
1 Before boarding the School Bus, each child will ensure <b><u>self sanitization</u></b> in presence of the conductor.	Before leaving the hostel, each child will ensure <b><u>self sanitization</u></b> in presence of the warden
2 Before entering inside the school bus and main gate, <b><u>Thermal Screening</u></b> of each child will be done.	Before leaving the hostel for morning breakfast <b><u>Thermal Screening</u></b> of each child will be done by the warden
3 After entering the academic block (MS/Sub junior), each CT/subject teacher will make the students in the class to <b><u>self sanitize.</u></b>	
4 <b>Morning assembly will be conducted through PA system with children in their respective class rooms maintaining social distancing.</b>	
5 Students will directly report to the class room and will sit at their allotted seat in presence of class teachers after maintaining proper <b><u>social distancing.</u></b>	
6 After proper roll call by the class teachers, there will be centralized morning assembly and prayer in each class room in presence of class teacher by 8.00am.	
7 Conduction of periods: I, II & III as per the time table. All Subject teachers must ensure <b><u>social distancing.</u></b>	
8 Fruit Break for 10 minutes (10.00 - 10.20am) will be held for students in the class room with proper social distancing in the presence of teachers, warden and PETs. The teacher taking the previous period will conduct fruit break properly.	
9 Conduction of periods: IV, V & VI as per the time - table in between 10.20am - 12.20pm. Subject teachers must ensure <b><u>social distancing.</u></b>	
10 Water Break for 10 minutes 12.20 - 12.40pm will be held for students in the class room with proper <b><u>social distancing</u></b> in presence of teachers, wardens, & PETs. All students to carry their own water bottles B/DB/SC.	
11 Conduction of periods: VII & VIII as per the time-table in between 12.40 - 2.00pm. Subject teachers must ensure <b><u>social distancing.</u></b>	
12 <b><u>Day School students</u></b> will be escorted to the school bus at 2.00pm	<b><u>LHDB and Boarding students</u></b> will be escorted to the dining hall for lunch with proper <b><u>social distancing</u></b>
13 LHDB students to have daily remedial prep classes after lunch with two alternate subject teachers & Boarding students will go for <b><u>after noon</u></b> rest after 2.30 pm in their respective allotted areas. Respective wardens will look after their discipline and <b><u>social distancing.</u></b>	
14 <b><u>LHDB</u></b> students will be escorted to the school bus at 4.00pm	<b><u>Boarding students</u></b> will report to the play ground for games and sports in presence of PETs & Wardens. <b><u>Social distancing</u></b> must be observed.
15 <b><u>Boarding students</u></b> will have their bath and change and report to the academic block for evening prep at 7.00 pm in presence of prep teachers. <b><u>Social distancing</u></b> must be observed.	

16	<b>Boarding students</b> will move to dining hall at 8.30 pm while maintaining proper social distancing for dinner.
17	<b>Boarding students</b> will report to the academic block for night prep at 9.00 pm in presence of teachers with proper <b>social distancing</b> .
18	<b>Boarding students</b> will report to the hostel/dorm after 10.30 pm for rest under the supervision of wardens.

**Guidelines on preventive measures to contain spread of COVID-19 in workplace.**

1. Physical distancing of at least one meter to be followed at all times.
2. Use of face cover/masks to be mandatory.
3. Practice frequent hand washing (for at least 20 seconds) even when hands are not visibly dirty and use of alcohol based hand sanitizers (for at least 20 seconds).
4. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
5. Self-monitoring of health by all students, staff members, visitors and reporting any illness at the earliest to immediate authority.
6. Each classroom will be provided with a 1 litre sanitization liquid bottle every morning.
7. The Residential/Boarder students daily & holiday schedule is prepared.
8. Classes and furniture, all infrastructure will be sanitized by designated staff every morning and evening.
9. Large size class rooms enabling two doors in each class and social distancing between desks are being created by modification of current rooms.

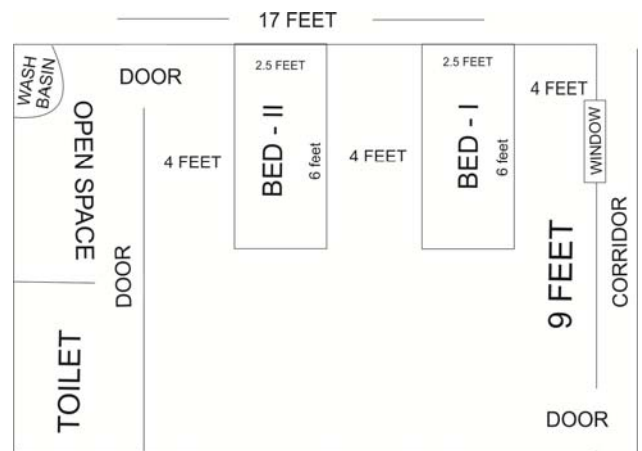
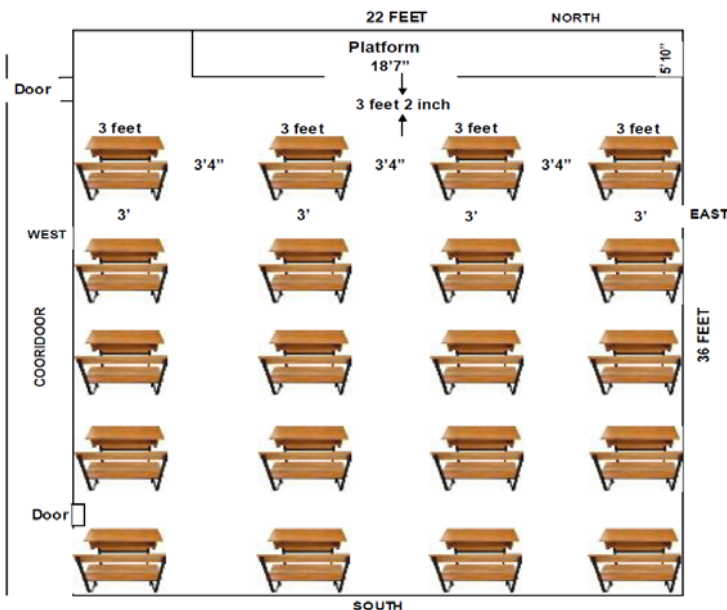
As per the latest policy the students will not be allowed to sit for tests/exams during online teaching incase of the fee remaining unpaid.

**Proposed plan of Classroom and Hostel**

Class room

Hostel/ Living Area

PROPOSED MODEL ROOM



For Classes XI & XII

**VICE PRINCIPAL**